

PHONE:
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PORTFOLIO:
www.GoAheadAndHire.me

EXPERIENCE

Owner, ReaganPress; Dallas, Texas | 2007 - Present

Help large and small business owners improve their professional brand by building complete and custom websites, print material, and digital advertisements • Stay up to date with the constantly changing electronic and internet fields in order help businesses stay efficient and relevant • Create a plan of action for marketing company brand, help execute the plan, and then train the business to run effectively without me

Sales & Service, Rapid Orthopedic Supplies; Rowlett, Texas | 2016 - Present

Keep constant communication with doctors, hospitals, and internal staff on a daily basis • Receive and fill all orders in a timely manner • Manage inventory at multiple locations • Train staff and customers on the proper use of equipment • Maintain weekly sales goals

Assistant Pastor, Grace Fellowship; Sunnyvale, Texas | 2008 - Present

Manage and lead multiple teams of people • Lead biweekly Bible studies for multiple age groups • Call and visit the sick • Follow up with visitors by phone, email, and mail • Handle and track all monetary donations and make weekly deposits to the bank • Manage creative teams and produce weekly content for services

ABOUT

A self-starter and quick learner. Versatile skill set with experience in customer service, sales, and over a decade of hands on experience in **Web Design**, **Web Development**, **Graphic Design** and **Church Media**.

Strong interpersonal skills, innovative problem solver, and a detail-oriented worker. Well-versed in leading, training, and mentoring staff with experience instilling motivation and promoting teamwork.

I enjoy a great cup of coffee, good conversation, spending time with my wife and son, and learning new things.

SKILLS

Adobe Creative Suite



HTML5



CSS3 / SASS/ LESS



Javascript / jQuery



Microsoft Office Suite

